has been provided on the non-plan side and Rs. 11,23,000 on the plan side.

Building : The State Archives has a building of its own. The department has also obtained sanction of the Government for construction of two big rooms for scientific laboratory, cycle stand, water hut and motor garage.

Besides the proposals for extention/construction of additional stack areas in the existing buildings at Bikaner, Jaipur, Jodhpur, Alwar, Kota and Udaipur the setting up of at least three more intermediary repositories at Ajmer, Bharatpur and Jaisalmer are presently under consideration of the state government.

Record Management : The Register series of Bikaner and Alwar records were examined during the period under review and 75% of these papers were marked for retention. Regular retention schedules are followed while reviewing the papers.

Research and Reference : Seventy scholars availed themselves of research facilities provided by this department and 969 queries from private agencies/individuals pertaining to records were attended to. 362 records by government agencies and 850 by research scholars were requisitioned.

Reference Media : During the period, 8 descriptive lists were under preparation out of which press copies of three were completed.

Preservation of Records : The repair and rehabilitation work of old documents was continued and 20,550 sheets were repaired, 8,020 were flattened and pressed, 3,452 full-pasted, 1,639 hand laminated, 9,921 stitched and bound, and 8,906 guarded.

Photo Duplication : The State Archives has its own Microfilming Unit. During the period under report 44,538 records were microfilmed and 1,059 copies were xeroxed.

Library : No books was acquired during the period under report.

SIKKIM

1976-77

Administration : The Deputy Director of Archives has been recently appointed to organise the State Archives from the very preliminary stage and the work has started. The Sikkim State Archives is under the administrative control of the Department of Cultural Affairs.

Budget : The budget provision for the year 1977-78 on the plan side is Rs. 75,000 for Archives and Museum.

Building : The Sikkim State Archives has no building of its own. The construction of an Archival building is under considération.

Record Management :
Research and Reference :
Reference Media :
Publication Programme :
Preservation of Records :
Photo-Duplication :
Library :

} The Archives is in a state of being organised, hence work in this regard is not yet undertaken.